



**35th ANNUAL JURIED WINTER CRAFTS
MARKET**

presented by the
Central Pennsylvania Guild of Craftsmen
Application to Exhibit

Dates: Saturday, December 4, 2010 10:00 AM to 5:00 PM
Sunday, December 5, 2010 10:00 AM to 4:00 PM

Location: State College Mt. Nittany Middle School, 656 Brandywine Drive,
State College, PA 16801

DEADLINE: JUNE 30, 2010

Fees: Circle Booth selection and enter fees(s)

10 X 10 Booth (Alt size 15' x 7')	Standard	Double (if available)	<u>Enter Fee(s) below</u>
Members PGC	\$100.00	\$175.00	\$ _____
Non-Members	\$170.00	\$275.00	\$ _____
Corner Space option:	\$15.00 extra		\$ _____
Late payment Fee:	\$25.00		\$ _____
(for applications postmarked after July 1, 2010)			
Total Booth cost			\$ _____

Payment: Enclose a check for total booth cost. Check will be returned if not accepted when notification letters are mailed. **Make checks payable to: Winter Craft Market**

Submission Requirements - a CD & Photographs: The CD is required to show the complete price range of items for sale and one image of your booth displaying your work. Your name must be on the top side of the CD. Also, please submit four photographs of your work. The CD and photographs will be retained unless an exhibitor requests them to be returned. Exhibitors may **only display and sell the original** work in the categories **approved and accepted by the committee**. If work other than what has been approved is displayed for sale, the Committee has the right to ask it to be removed. The Craftsman whose name appears on the application must be present at the show. *(Current membership in the State PA Guild of Craftsman is required to qualify for the CPGC member fee.)*

Booth: You must supply your own booth set-up. **A BACKDROP AND SIDES ARE REQUIRED** for the booth display. Exhibitors with booths in the gymnasium area must have padding under all display poles/legs and any display cases to prevent damage to the floor.

NOTE: Will you be using an outdoor tent or easy-up as your display booth? ___ Yes ___ No
If you answer yes to the above question, you will be assigned a space in the cafeteria as restrictions in ceiling height is not as limiting in the cafeteria as it is in the hall or areas in the gym (e.g., hoops, rings, etc.). The Committee is working towards an indoor booth set-up and avoiding tents and easy-up tents used for outdoor shows. To help limit your expense in creating an indoor booth the Committee found a website <http://www.civfed.org/fairbooth.htm> that you may find helpful in designing your booth. There is more information regarding this site and its design in the Rules and Regulations section of this application.

Name: _____ Date: _____
Business Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ E-Mail: _____
State Tax ID# _____ PGC Chapter: _____

Check appropriate category: Clay _____ Wood _____ Glass _____ Jewelry _____ Fiber _____
Photography _____ Leather _____ Drawing _____ Painting _____ Printmaking _____
Metal _____ Mixed Media _____ Basketry _____ Other _____

Send completed application, check, CD and photographs to: The Winter Craft Market
1244 Westerly Parkway - #36
State College, PA 16801

Make checks payable to: Winter Craft Market

- The price increase in booth fees for non-members is meant to maintain fairness to those who are members of the Guild. Annual dues for the State Guild are now \$60.00, plus the dues for the Chapters which vary. If you wish to join the Guild or learn more about the organization, please go to www.pacrafts.org.
- The Committee is working with a specialist to build a website for the Juried Winter Craft Market. We expect to see first signs of progress of our website in spring 2010.

www.wintercraftmarket.org

www.wintercraftmarket.com

35th ANNUAL JURIED WINTER CRAFT MARKET

RULES AND REGULATIONS

Current membership in the PA Guild of Craftsmen (CPGC) is required to apply for the CPGC member fee. **The Pennsylvania Crafts Membership Directory will be used to determine who is qualified for member fee.** To maintain membership status, you must pay your dues annually. To pay your State and local Chapter dues, please go to the website www.pacrafts.org of the State Guild for an application form.

Craftsmen may apply for no more than two booths. Booth sharing is not permitted unless the booth is sponsored by a Guild not associated with the Pennsylvania Guild of Craftsmen (PGC). A team of two craftsmen, producing a product in one category may qualify as a single exhibitor. Guilds that wish to participate may apply for two booths if more than five craftsmen are exhibiting.

Craftsmen may exhibit only original work in the categories accepted. The Craftsmen whose name appears on the application must be present at the show. If the application is submitted by a team, both of the Craftsman's names must be on the application. Signing the finished work is encouraged. All work must be priced and for sale. **Commercially produced merchandise, items assembled from commercially available parts or plans, kits and items cast from commercial molds are not eligible for exhibit or sale. Final interpretation of commercial status will be made by the Annual Juried Winter Craft Market Committee (JWCMC).**

Your signed application is your commitment to exhibit in the Juried Winter Craft Market. Notification of acceptance is our commitment to have you exhibit in the Juried Winter Craft Market. **THERE WILL BE NO REFUNDS MADE AFTER THE ACCEPTANCE LETTERS ARE MAILED.**

To help combat costs, please feel free to reproduce the post cards we distribute at the time the acceptance letters are mailed.

A BACKDROP AND SIDES ARE REQUIRED FOR THE BOOTH DISPLAY. Those in the gymnasium must provide padding under any poles (or equipment, table legs, etc.) in your display to minimize damage to the floor.

Our venue has many restrictions regarding ceiling height, the JWCM is working towards a tent and easy-up tent free show. The Committee does not want to impose any undue financial hardship; therefore, we hope the website we found may be useful in creating an inexpensive indoor booth. The website address is <http://www.civfed.org/fairbooth.htm>. Please note that the corner angles illustrated in the example are at 45 degrees, they would need to be changed to 90 degree angles to achieve the type of "U" shape needed for a 10 x 10 booth space. Height of the booth may range from six to seven feet high, but no higher than seven feet. For individuals using tents/pop-up tents in the next show, 2010 and years to follow, the committee will assign a space for set-up in the cafeteria.

The CPGC and the Juried Winter Craft Market are **not** responsible for theft, bodily injury, or damage to property and is absolved of any legal proceedings for whatsoever reason.

ENTRY PROCEDURES

APPLICATION FORM: You must submit an application form for **each category**. Photocopy the application if more than one is needed. All required information on the application form must be completed on each individual form since only the form(s), the CD and photographs in the categories accepted will be retained.

JURYING: A CD is required with three individual images showing the complete price range and one of your booth showing your work on display. Also, three to four photographs of your work which may or may not be used for advertising in the local newspaper (this is extremely important). Please ensure your name is on the CD and the photographs you submit.

PAYMENT: A check for booth size and options requested must be enclosed. Checks will be returned to those not accepted when notification letters are mailed.

Please make the check payable to: **The Winter Craft Market.**

Send completed applications to:

***The Juried Winter Craft Market
1244 Westerly Parkway - #36
State College, PA 16801***

If you have any questions, please feel free to contact: Karen English, Director – (814) 238-9578
Anne Sullivan, Treasurer – (814) 237-8228