



INCOMING LOAN AGREEMENT

Please complete and sign all 3 pages. Mail this document to the PA Guild by June 10 following acceptance.

Lender Name _____
Address _____
Telephone _____ email - _____

Loan Period Loan dates July 6/10 thru Nov. 15, 2009
Exhibit title from Raw to Refined: The Creative Path of Master Craftsmen of the Pennsylvania Guild
Exhibit dates July 18-Oct. 31, 2009 with an opening reception July 17

Second Venue Loan dates tbd
Exhibit dates tbd

Lender agrees to allow objects to travel to second venue yes _____ no _____

Objects Please complete attached form.

Insurance **Total Valuation (all objects combined) \$** _____
(The Reading Public Museum will insure in the amount indicated above throughout the period of the loan: see next page)

Installation May we affix secure hanging devices onto your frame? yes _____ no _____

Delivery Work may be delivered to (& picked up from) the Pennsylvania Guild. See the exhibition application for delivery and pick up dates.

Additional Stipulations Please attach sheets as required

Sign & Date I have read and agree to the conditions above and on the reverse side of the agreement. I certify that I am authorized to enter into this agreement.

Signature of Lender Date

Deborah Winkler, Assistant Director/Collections Date



List of Objects on Loan to the Reading Public Museum

Lender Name _____

Objects Artist _____

Title of work _____

Medium _____

Size of: *object*: ___ x ___ x ___" HxWxD *crate* ___x___x___" HxWxD

pedestal/frame: ___x___x___" HxWxD
weight: _____ lbs.

INSURANCE VALUE \$_____

Objects Artist _____

Title of work _____

Medium _____

Size of: *object*: ___ x ___ x ___" HxWxD *crate* ___x___x___" HxWxD

pedestal/frame: ___x___x___" HxWxD
weight: _____ lbs.

INSURANCE VALUE \$_____

Objects Artist _____

Title of work _____

Medium _____

Size of: *object*: ___ x ___ x ___" HxWxD *crate* ___x___x___" HxWxD

pedestal/frame: ___x___x___" HxWxD
weight: _____ lbs.

INSURANCE VALUE \$_____

Mail document by June 10th, 2009 to:

**Pennsylvania Guild of Craftsmen, c/o Raw to Refined
252 N. Prince Street, Lancaster, PA 17603**